



USER GROUP REGISTRATION FORM

USER GROUP NAME:

User Group Secretary or Contact
Address and Postcode
Telephone (preferably mobile)
Email

Driver Information

Emmanuel Community Projects Ltd will let the minibus out to registered 'user groups' who must have at least one qualified driver who is registered with us. Only qualified drivers may drive the vehicle. Qualification involves:

- Drivers must be aged 25 or over and under 70.
- Approval of the driving licence of which we will hold a copy. The licence must include the D1 category of vehicles.
- Every driver must complete a separate Driver Registration Form.
- Drivers must be competent in all operational aspects of the vehicle (automatic transmission, manoeuvring in limited spaces, tail lift, removal and replacement of seats, securing the vehicle etc).

We may ask the driver to take a test in these areas but we are able to provide training where necessary.

Emmanuel Community Projects Ltd produce a customised 'Driver's Manual' It is important for the safety of all users that drivers should be aware of its contents. A hard copy of the current version is kept in the cab. We will also e-mail a copy to all registered drivers.

Agreements

I agree to the Share-a-Bus Terms and Conditions, which are attached.

I undertake to ensure that all charges arising from the use of 'Share A Bus' by this User Group will be paid within 7 days of the invoice date.

I declare that, to my best of my knowledge and belief, the statements made on this form are true and complete. I authorise 'Share A Bus' to make this completed form available to their insurers if required.

Signature **Date**

Please return this completed form together with the £15 registration fee to the address below.

Emmanuel Community Projects Ltd, 32 Chapel Street, Duffield DE56 4EQ Tel: 01332 841386